

**MINUTES**  
**FINANCE, AUDIT, and IT COMMITTEE MEETING**  
**Tuesday, September 3, 2024**  
**1:12 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance, Audit, IT Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:12 p.m., on Tuesday, September 3, 2024, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Mario Quintanilla, Chair  
Henry Borbolla III, Vice Chair  
Angela Hunt  
Joel Burns

**Other Board Members in attendance:**

Vernon Evans  
Vincent Hall  
Gloria M. Tarpley  
DeMetris Sampson

**Board Staff in Attendance:**

Ken Buchanan, Mohamed Charkas, Chris McLaughlin, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

**FINANCE, AUDIT, and IT COMMITTEE**

18. The minutes of the Finance, Audit, and IT Committee Meeting of July 30, 2024, were approved.
19. The Financial Report was presented by Abel Palacios, VP Finance.

**Consent Items for Consideration**

20. The Committee recommended that the Board approve a participation agreement with Local Government Investment Cooperative (LOGIC) Trust.
21. The Committee recommended that the Board approve to execute a bill of sale to sell cargo refrigeration equipment to ALX Cargo Center IAH LLC, dba dnata Cargo USA, for a purchase price of \$277,000; and that the Chief Executive Officer or designee is authorized to execute said sale. The equipment has been leased since October 2017.
22. The Committee recommended that the Board approve to increase contract no. 8005486 for Legal Services with Munck Wilson Mandala in the amount of \$75,000 for a new not to exceed amount of \$123,000; and that the Chief Executive Officer or designee is authorized to execute said contract.

23. The Committee recommended that the Board approve to increase contract no. 8005115 for Legal Services with Milby LLC, Dallas, Texas, in an amount not to exceed \$150,000 for a revised not to exceed contract amount of \$1,093,490; and that the Chief Executive Officer or designee is authorized to execute said contract.
24. The Committee recommended that the Board approve to procure and bind coverage for Environmental Pollution Liability Insurance with Great American Insurance Company, in the amount of \$83,960 for a one-year policy term effective October 1, 2024, and that the Chief Executive Officer or designee is authorized to execute said policy.
25. The Committee recommended that the Board approve to procure and bind Airport Public Officials Liability (Board) Insurance with Liberty Mutual Insurance Company, in the amount of \$129,525 for a one-year policy term effective October 1, 2024, and that the Chief Executive Officer or designee is authorized to execute said policy.
26. The Committee recommended that the Board approve to renew coverage for Auto Liability Insurance with the Texas Municipal League Intergovernmental Risk Pool, in the amount of \$75,000, for a one-year policy term effective October 1, 2024, and that the Chief Executive Office or designee is authorized to execute said contract.
27. The Committee recommended that the Board approve to increase and extend contract no. 8004898, for Physical and Vaccination Services, with Occupational Health Centers of the Southwest, P.A. DBA Concentra Medical Centers, of Addison, Texas, in an amount not to exceed \$10,000, for a revised not to exceed contract amount of \$59,999, with a revised contract completion date of December 2024; and that the Chief Executive Officer or designee is authorized to execute said contract.
28. The Committee recommended that the Board approve to ratify purchase order no. DFW5660 for Mosquito Fogging with Orkin Commercial Services of Carrollton, Texas, in the amount of \$230,000; with a purchase date of August 2024; and that the Chief Executive Officer or designee is authorized to execute said purchase order.
29. The Committee recommended that the Board approve to execute contract no. PA1437, for Employee Assistance Program, with Deer Oaks EAP Services, of San Antonio, Texas, for the initial three-year contract amount of \$139,392, and two, one-year options in the amount of \$92,928, for a total estimated contract amount of \$232,320, with a start date of January 2025; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.
30. The Committee recommended that the Board approve to increase and extend contract no. 8005224, for Onsite Medical Clinic Services, with Concentra Health Services, Inc., of Addison, Texas, in an amount not to exceed \$120,000, for a revised not to exceed contract amount of \$2,484,840, with revised contract completion date of October 31, 2024; and that the Chief Executive Officer or designee is authorized to execute said contract.
31. The Committee recommended that the Board approve to execute contract no. PA1376 for Professional Development Training Services with Turnkey Coaching Solutions of Houston, Texas, for the initial one-year contract amount of \$58,000 and three additional one-year options in the amount of \$174,000, for a total estimated contract amount of \$232,000 with a start date of October 2024; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.

32. The Committee recommended that the Board approve to execute contract no. PA1496, for Inventory Management Software System, with Information & Computing Services, Inc., dba RFSmart, of Jacksonville, Florida, in amount not to exceed \$333,952, for the five-year term of the contract, with a start date of September 2024; and that the Chief Executive Officer or designee is authorized to execute said contract.
33. The Committee recommended that the Board approve to increase contract no. 7007046 for Axon Taser Camera and Evidence System, with Axon Enterprise, Inc., of Scottsdale, Arizona, in an amount not to exceed \$102,492.60, for a revised not to exceed contract amount of \$3,286,417.65; and that the Chief Executive Officer or designee is authorized to execute said contract.
34. The Committee recommended that the Board approve to increase contract no. 7006494 for CCTV Software with Qognify Inc. (Part of Hexagon) of Woodcliff Lake, New Jersey, in an amount not to exceed \$174,100.43, for a revised not to exceed contract amount of \$2,585,069.79; and that the Chief Executive Officer or designee is authorized to execute said contract.

#### **Action Items for Consideration**

35. The Committee recommended that the Board Approve Fiscal Year 2025 Public Facility Improvement Corporation Budget.
36. The Committee recommended that the Board Approve that the Chief Executive Officer or designee be authorized to contribute up to \$10 million to the DFW Retirement Plans based on FY2024 actual financial results of the Operating Revenue and Expense Fund.
37. The Committee recommended that the Board Approve the specific audits and activities listed in the attached FY 2025 Annual Audit Plan, as well as any audits, projects, and investigations that are not specifically listed but are included in the category descriptions (e.g., Ethics Matters, Board of Directors Consulting, Management Consulting and Additional Projects).
38. The Committee recommended that the Board Approve to bind and procure Airport Owners and Operators General Liability Insurance with Chubb Insurance Company, effective October 1, 2024, in the amount of \$615,976 for a 2-year term and that the Chief Executive Officer or designee is authorized to execute said contract.
39. The Committee recommended that the Board Approve to execute contract no. PA1433 for Pension Actuarial Services with Rudd and Wisdom, Inc. of Austin, Texas, for the initial three-year contract amount of \$599,625, and two, one-year options in the amount of \$443,600, for a total estimated contract amount of \$1,043,225, with a start date of October 2024; and the Chief Executive Officer or designee is authorized to exercise options year at the Airport's discretion and execute said contract.

40. The Committee recommended that the Board Approve to execute contract no. PA1397, for DevSecOps Platform Protection, with TechnoSphere, Inc. of New York City, New York, for the initial one-year contract amount of \$141,486.25, and four, one-year options in the amount of \$578,806.10, for a total estimated contract amount of \$720,292.35, with a start date of September 2024; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.
  
41. The Committee recommended that the Board Approve to execute contract no. PA1352, for Closed Circuit Television Hardware Maintenance and Support Services, with M.C. Dean, Inc. of Fairfax, Virginia, for the initial one-year contract amount of \$3,483,803.59, and four, one-year options in the amount of \$14,149,562.66, for a total estimated contract amount of \$17,633,366.25, with a start date of September 2024; and that the Chief Executive Office or designee is authorized to exercise options years at the Airport's discretion and execute said contract.