

**MINUTES**  
**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**  
**Thursday, May 2, 2024**  
**8:30 a.m.**

**Convening of the Meeting** – The Regular Meeting of the Dallas Fort Worth International Airport Board was duly convened and held in the Board Room of the DFW Airport Headquarters building at 8:30 a.m., on Thursday, May 2, 2024, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

DeMetris Sampson, Chair	Joel Burns
Vernon Evans, Vice Chair	Vincent Hall
Ben Leal, Secretary	Mario Quintanilla
Mayor Eric Johnson	Gloria M. Tarpley
Mayor Mattie Parker	Mayor Linda Martin <sup>2</sup>
Henry Borbolla III	

**Board Staff in Attendance:**

Sean Donohue, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinatte, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

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**AGENDA**

- A. The invocation was given by Chaplain DD Hayes.
- B. The Pledge of Allegiance was recited.
- C. Announcements
  - Announcements by Sean Donohue, CEO:
    - On April 27, DFW hosted an employee event for the airport's 50<sup>th</sup> Anniversary at airport headquarters and it was a great success with over 1,000 employees and their families joining.
    - On April 17, DFW welcomed over 250 DFW employees to the annual Earth Day employee event.
    - It was announced that DFW was the recipient of several awards at the 20<sup>th</sup> annual Airport Experience Conference. These awards include: Airport with the Highest Regard for Customer Service, Best Sustainability Initiative, and Best Technology Initiative.
    - DFW was announced as the best airport staff service in North America by Skytrak at the 2024 Passenger Terminal EXPO in Frankfurt, Germany.
- D. The Financial Report was presented by Chris Poinatte, EVP Finance and Information Technology.
- E. The Administration, Diversity, Equity, and Inclusion Update was presented by Maruchy Cantu, Executive Vice President of Administration, Diversity, Equity and Inclusion.

<sup>2</sup> Non-voting representative from the City of Euless

F. The minutes of the Regular Board Meeting of April 4, 2024, were approved.

### **RETIREMENT/INVESTMENT COMMITTEE**

Committee Chair Vernon Evans reported that the Committee met on Tuesday, April 30, 2023, at 12:30 p.m. and recommended approval of the following:

1. The minutes of the Retirement/Investment Committee Meeting of March 5, 2024, were approved.

### **Action Item for Consideration**

2. The Airport Board unanimously adopted Resolution 2024-05-110, to execute contract no. PA1278 for Actuarial & Retirement Plan Consulting Services with Gabriel, Roeder, Smith & Company of Irving, Texas, for the initial three-year contract amount of \$452,400, and two, one-year options in the amount of \$272,000, for a total estimated contract amount of \$724,400; and the Chief Executive Officer or designee is authorized to exercise options year at the Airport's discretion.

### **OPERATIONS COMMITTEE**

Operations Committee Chair Joel Burns reported that the Committee met on Tuesday, April 30, 2024, at 12:33 p.m. and recommended approval of the following:

3. The minutes of the Operations Committee Meeting of April 2, 2024, were approved.

### **Consent Items for Consideration**

4. The Airport Board unanimously adopted Resolution 2024-05-111, to execute contract no. PA1238 for Airport Carbon Accreditation Third Party Verification Services, with TUV SUD America Inc., of Wakefield, Massachusetts, for the initial one-year term contract amount of \$18,000, with five, one-year options in the amount of \$116,890.39, for a total estimated contract of \$134,890.39; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
5. The Airport Board unanimously adopted Resolution 2024-05-112, to amend Reimbursement Agreement no. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration (FAA) Southwest Region, in an amount not to exceed \$94,339.08, for a revised not to exceed agreement amount of \$1,142,843.01.
6. The Airport Board unanimously adopted Resolution 2024-05-113, to execute two contracts for Waters of the United States - Mitigation Credits: contract no. PA1178, with Rockin' K on Chambers Creek, LLC, of Dallas, Texas, in an amount not to exceed \$223,740, and contract no. PA1390, with Wild-TX Lands, LLC, of Tyler, Texas, in an amount not to exceed \$149,160, for the six-month term of the contracts. Total amount of this action is \$372,900.

### **Action Items for Consideration**

7. The Airport Board unanimously adopted Resolution 2024-05-114, to ratify contract no. PA1330, for Repairs of C.U.P. Jet Fuel Piping, with Archer Western Construction, LLC, of Dallas, Texas, in an amount not to exceed \$800,000, for the 195 calendar-day term of the contract.

8. The Airport Board unanimously adopted Resolution 2024-05-115, to execute contract no. PA1111 for Skylink Elevator Replacement with Azteca Enterprises, LLC of Dallas, Texas, in an amount not to exceed \$19,710,378 for the 1,382 calendar-day term of the contract; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$500,000, for a total action amount of \$20,210,378.

### **FINANCE, AUDIT, and IT COMMITTEE**

Finance, Audit, and IT Committee Chair Mario Quintanilla reported that the Committee met on Tuesday, April 30, 2024, at 12:36 p.m. and recommended approval of the following:

9. The minutes of the Finance, Audit, and IT Committee Meeting of April 2, 2024, were approved.
10. The Financial Report was presented by Abel Palacios, VP Finance.
11. The Department of Audit Services' Quarterly Update was presented by Aaron Munoz, Director of Audit Services.

### **Consent Items for Consideration**

12. The Airport Board unanimously adopted Resolution 2024-05-116, to bind and procure renewal on the Cyber Liability and Technology Errors and Omissions (E&O) Liability Insurance Policy with Munich RE in the amount of \$269,567, for the policy year effective June 3, 2024.
13. The Airport Board unanimously adopted Resolution 2024-05-117, to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance with separate policies with C.N.A., Coalition and Resilience in the amounts of \$188,802; \$132,161 and \$92,513 respectively, for the policy year effective June 3, 2024. Total action amount is \$413,476.
14. The Airport Board unanimously adopted Resolution 2024-05-118, to execute contract no. PA1325, Kiosk Paper, with Magnetic Ticket & Label Corp, of Dallas, Texas, for the initial one-year contract amount of \$78,462.40, and four, one-year options in the amount of \$313,849.60, for a total estimated contract amount of \$392,312; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

### **Action Items for Consideration**

15. The Airport Board unanimously adopted Resolution 2024-05-119, to exercise options for multi-year contracts more than \$10,000,000, for the fourth quarter of Fiscal Year 2024.
16. The Airport Board unanimously adopted Resolution 2024-05-120, to execute contract no. PA1225, for Branded Apparel, with Echo Enterprises, LLC dba Richey Company, of Irving, Texas, for the initial two-year contract amount of \$865,005.80 and three, one-year options in the amount of \$1,376,927.92, for a total estimated contract amount of \$2,241,933.72; and the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion.
17. The Airport Board unanimously adopted Resolution 2024-05-121, to execute an Amendment to the Reimbursement Agreement Addendum #39 with American Airlines, Inc., for the Construction of Support Spaces Enabling the CTA Redevelopment Program, in an amount of \$1,718,008 for a revised not to exceed amount of \$3,461,758.

18. The Airport Board unanimously adopted Resolution 2024-05-122, to execute contract no. PA1236, for Federal Legislative Consultants, with Klein/Johnson Group LLC of Washington, D.C., for the initial one-year contract amount of \$180,000, and the three, one-year options in the amount of \$540,000, for a total estimated contract amount of \$720,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
19. The Airport Board unanimously adopted Resolution 2024-05-123, to execute contract no. PA1392, for Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, for the three-year contract amount of \$1,950,000.
20. The Airport Board unanimously adopted Resolution 2024-05-124, to increase and extend contract no, 8005294, for Snowflake Software Licenses, with Snowflake, Inc. of San Mateo, California, in an amount not to exceed \$750,507 for a revised contract amount of \$1,706,453.
21. The Airport Board unanimously adopted Resolution 2024-05-125, to execute contract no. PA1305, for Telecommunications Equipment, with Synergy Telecom Inc, of Indianapolis, Indiana, for the initial one-year contract amount of \$196,860.05, with four, one-year options in the amount of \$787,440.20, for a total estimated contract of \$984,300.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
22. The Airport Board unanimously adopted Resolution 2024-05-126, to increase and extend contract no. 8004991 for DFW Mobile Application, with Move Agency Amsterdam BV of Amsterdam, the Netherlands, in an amount not to exceed \$1,000,000, for a revised not to exceed contract amount of \$6,575,197.78.
23. The Airport Board unanimously adopted Resolution 2024-05-127, to execute contract no. PA1389, for Mobile License Plates Reader, with Preferred Technologies, LLC of Austin, Texas, for the initial one-year contract amount of \$217,863.85, and four, one-year options in the amount of \$871,455.40, for a total estimated contract amount of \$1,089,319.25; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

#### **Discussion Item**

24. The Contract Deductive Change Orders were distributed to the Board.

#### **CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

Concessions/Commercial Development Committee Chair Ben Leal reported that the Committee met on Tuesday, April 30, 2024, at 1:05 p.m. and recommended approval of the following:

25. The minutes of the Concessions/Commercial Development Meeting of April 2, 2024, were approved.

#### **Consent Items for Consideration**

26. The Airport Board unanimously adopted Resolution 2024-05-128, to amend Agreement number 009985 dba Canteen Vending Services.

27. The Airport Board unanimously adopted Resolution 2024-05-129, to amend Lease No. 011401 by and between the Dallas Fort Worth International Airport and Fox Rent a Car, Inc.
28. The Airport Board unanimously adopted Resolution 2024-05-130, to amend Lease No. 010371 by and between the Dallas Fort Worth International Airport and SSP America DFW, LLC dba Flying Saucer.

### **Action Items for Consideration**

29. The Airport Board unanimously adopted Resolution 2024-05-131, to recommend that the City Councils of Dallas and Fort Worth convey +/- 3.738 acres of perpetual easement to Oncor Electric Delivery Company LLC to build a new substation at Mid-Cities Boulevard and SH360.
30. The Airport Board unanimously adopted Resolution 2024-05-132, to amend Agreement Number 010194 with Cursus Technologies, Inc. dba Servy and the Dallas Fort Worth International Board.
31. The Airport Board unanimously adopted Resolution 2024-05-133, to increase and extend contract no. 7007258, for Janitorial Cleaning Supplies with Brady Industries of Texas, LLC dba BradyIFS, of Fort Worth, Texas, in an amount not to exceed \$322,333.74, for a revised not to exceed contract amount of \$967,001.22.

### **Discussion Item**

32. The Permits Issued by Concessions were distributed to the Board.

### **FULL BOARD**

#### **CLOSED SESSION**

33. A closed session was held in accordance with provisions of Section 551.071 of the Texas Government Code, a closed session will be held for the purposes of seeking the Board's attorney's advice with respect to pending or contemplated litigation, a settlement offer, or other matters that are exempt from public disclosure under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas (Article X, Section 9 of the State Bar Rules), to wit:

a) Dallas/Fort Worth International Airport Board v. Turo, Inc.

#### **OPEN SESSION**

34. Registered Speakers  
None
35. Next Committee meetings – June 4, 2024  
Next Regular Board meeting – June 6, 2024