

**AGENDA**  
**RETIREMENT/INVESTMENT COMMITTEE MEETING**  
**Tuesday, April 30, 2024**  
**12:30 p.m.**

**RETIREMENT/INVESTMENT COMMITTEE**

1. Approve Minutes of the Retirement/Investment Committee Meeting of March 5, 2023.

**Action Item for Consideration**

- |          |  |
|----------|--|
| Ron Traw | 2. Approve to execute contract no. PA1278 for Actuarial & Retirement Plan Consulting Services with Gabriel, Roeder, Smith & Company of Irving, Texas, for the initial three-year contract amount of \$452,400, and two, one-year options in the amount of \$272,000, for a total estimated contract amount of \$724,400; and the Chief Executive Officer of designee is authorized to exercise options year at the Airport's discretion. |
|----------|--|

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Retirement & Investments	<b>Subject</b> Actuarial & Retirement Plan Consulting Services	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1278 for Actuarial & Retirement Plan Consulting Services with Gabriel, Roeder, Smith & Company of Irving, Texas, for the initial three-year contract amount of \$452,400, and two, one-year options in the amount of \$272,000, for a total estimated contract amount of \$724,400; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Description**

- Award a contract for Actuarial & Retirement Plan Consulting Services in support of the Airport's retirement and retiree medical plans.

**Justification**

- Replaces an existing contract that has been in place for six years.
- This contract will provide professional services related to the Board's retirement plans, including actuarial computations, financial status reports and pension certifications, contribution estimates, retiree benefit impacts, and benefit cost studies.
- Consultant will provide updates on legislative actions that may affect retirement programs, actuarial valuations, and reporting related to Government Accounting Standards Board requirements, and other advisory services for the Board and/or its Retirement Committee.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%
- In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this contract due to limited availability of M/WBE firms that perform this service.

**Schedule/Term**

- Start Date: June 2024.
- Contract Term: Three years with two, one-year options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1278			NTE \$724,400	

For Information contact	Fund	Project #	External Funding Source	Amount
Ron Traw 3-5443 Jeremy Jones 3-2166	Pension and OPEB			\$724,400

**Additional Information**

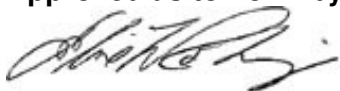
- Five proposals, including none from M/WBE firms, were received on or before the due date of February 23, 2024.
  - ◆ Gabriel, Roeder, Smith & Company, of Irving, Texas
  - ◆ Lauterbach & Amen, LLP, of Naperville, Illinois
  - ◆ Milliman, Inc., of Seattle, Washington
  - ◆ Rudd and Wisdom, Inc., of Austin, Texas
  - ◆ The Segal Company (Southeast), Inc., dba Segal, of Atlanta, Georgia
- Based on evaluations of the proposals submitted, the evaluation committee recommends aware of the contract to Gabriel, Roeder, Smith & Company of Irving, Texas.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

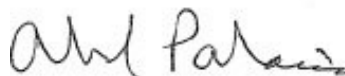
That the Chief Executive Officer or designee be authorized to execute contract no. PA1278 for Actuarial & Retirement Plan Consulting Services with Gabriel, Roeder, Smith & Company of Irving, Texas, for the initial three-year contract amount of \$452,400, and two, one-year options in the amount of \$272,000, for a total estimated contract amount of \$724,400; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**



Rodriguez, Elaine  
 Legal Counsel  
 Apr 17, 2024 2:17 pm

**Approved as to Funding by**



Palacios, Abel  
 Vice President Finance  
 Finance  
 Apr 17, 2024 1:57 pm

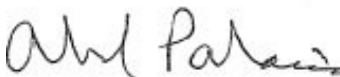
**Approved as to M/WBE by**



Lee, Tamela  
 Vice President Business Diversity  
 and Development  
 Business Diversity and  
 Development  
 Apr 18, 2024 10:06 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
 Finance  
 Apr 17, 2024 10:56 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**AGENDA**  
**OPERATIONS COMMITTEE MEETING**  
**Tuesday, April 30, 2024**  
**12:32 p.m.**

**OPERATIONS COMMITTEE**

3. Approve Minutes of the Operations Committee Meeting of April 2, 2024.

**Consent Items for Consideration**

- |                  |  |
|------------------|--|
| Robert Horton    | 4. Approve to execute contract no. PA1238 for Airport Carbon Accreditation Third Party Verification Services, with TUV SUD America Inc., of Wakefield, Massachusetts, for the initial one-year term contract amount of \$18,000, with five, one-year options in the amount of \$116,890.39, for a total estimated contract of \$134,890.39; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion. |
| Tammy Huddleston | 5. Approve to amend Reimbursement Agreement no. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration (FAA) Southwest Region, in an amount not to exceed \$94,339.08, for a revised not to exceed agreement amount of \$1,142,843.01.  |
|                  | 6. Approve to execute two contracts for Waters of the United States - Mitigation Credits: contract no. PA1178, with Rockin' K on Chambers Creek, LLC, of Dallas, Texas, in an amount not to exceed \$223,740, and contract no. PA1390, with Wild-TX Lands, LLC, of Tyler, Texas, in an amount not to exceed \$149,160, for the six-month term of the contracts. Total amount of this action is \$372,900.  |

**Action Items for Consideration**

- |                  |  |
|------------------|--|
| Tammy Huddleston | 7. Approve to ratify contract no. PA1330, for Repairs of C.U.P. Jet Fuel Piping, with Archer Western Construction, LLC, of Dallas, Texas, in an amount not to exceed \$800,000, for the 195 calendar-day term of the contract.   |
|                  | 8. Approve to execute contract no. PA1111 for Skylink Elevator Replacement with Azteca Enterprises, LLC of Dallas, Texas, in an amount not to exceed \$19,710,378 for the 1,382 calendar-day term of the contract; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$500,000, for a total action amount of \$20,210,378. |

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Operations	<b>Subject</b> Airport Carbon Accreditation Third Party Verification Services	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1238 for Airport Carbon Accreditation Third Party Verification Services, with TUV SUD America Inc., of Wakefield, Massachusetts, for the initial one-year term contract amount of \$18,000, with five, one-year options in the amount of \$116,890.39, for a total estimated contract of \$134,890.39; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a Contract for Airport Carbon Accreditation Third Party Verification Services in support of the Airport's Environmental Affairs Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The Airport is certified as a carbon neutral airport at Level 4+ (Transition) of the Airport Carbon Accreditation (ACA) program. As part of the ACA application and renewal process, the Airport's carbon footprint, carbon management plan, stakeholder partnership plan, and other program documents must be independently verified by a third party. Future achievement of DFW's net zero goal (ACA Level 5) will also require verification.</li> <li>• The primary aim of independent third-party verification is to provide confidence that the reported information, statements, and plans represent a faithful, true, and fair account of an airport's efforts.</li> <li>• Verification can only be undertaken by verifiers who meet certain threshold qualifications and who have successfully passed ACA's written examination. Third-party verification must be conducted in accordance with the requirements of ISO 14064-3 and in line with the Greenhouse Gas (GHG) Protocol.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this Contract due to no availability of M/WBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: June 2024</li> <li>• Contract Term: One year with five, one-year options</li> </ul>			
<b>Contract #</b> PA1238	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$134,890.39
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Robert Horton 3-5563 Jeremy Jones 3-2166	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$134,890.39

**Additional Information**

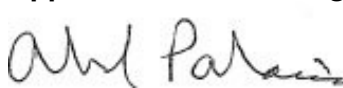
- One proposal, not from a M/WBE firm, was received on or before the due date of February 15, 2024.
  - ◆ TUV SUD America Inc., of Wakefield, Massachusetts
- Based on the evaluations of the proposals submitted, the evaluation committee recommends award of the contract to TUV SUD America Inc., of Wakefield, Massachusetts.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1238 for Airport Carbon Accreditation Third Party Verification Services, with TUV SUD America Inc., of Wakefield, Massachusetts, for the initial one-year term contract amount of \$18,000, with five, one-year options in the amount of \$116,890.39, for a total estimated contract of \$134,890.39; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

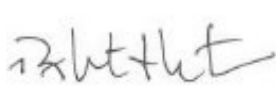

Rodriguez, Elaine  
Legal Counsel  
Apr 18, 2024 11:32 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 18, 2024 10:04 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:06 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Environmental Affairs  
Apr 17, 2024 2:29 pm

Pending

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**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Operations	<b>Subject</b> FAA Reimbursement Agreement - Runway 17R Rehabilitation	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to amend Reimbursement Agreement no. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration (FAA) Southwest Region, in an amount not to exceed \$94,339.08, for a revised not to exceed agreement amount of \$1,142,843.01.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Amend the FAA Reimbursement Agreement for the Runway 17R-35L Rehabilitation Project.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Runway 17R-35L Rehabilitation project includes work near Federal Aviation Administration (FAA) facilities and infrastructure. This reimbursement agreement provides a means to reimburse FAA for their coordination and support during design and construction related activities.</li> <li>• It has been identified that this project will also impact various FAA navigational aid systems. To comply with Federal regulations, FAA must perform an airborne inspection of all space and ground based navigational related systems to ensure all equipment is functioning properly.</li> <li>• This action will add funding needed for FAA to provide these required services.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• N/A - Not subject to the Board's Business Diversity Program Policies. (Reimbursement to Federal Agency)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• The current agreement will be extended to March 12, 2025.</li> </ul>			
<b>Contract #</b> 5001016	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$94,339.08
			<b>Revised Amount</b> \$1,142,843.01
<b>For Information contact</b> Tammy Huddleston 3-6132 Esmeralda Ramirez 3-1743	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 2688001	<b>External Funding Source</b>   <b>Amount</b> \$94,339.08

**Additional Information**

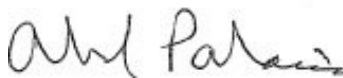
- On January 5, 2023, by Resolution No. 2023-01-006, the Airport amended Agreement No. 5001016, for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region.
- On November 4, 2021, by Resolution No. 2021-11-220, the Airport executed Agreement No. 5001016, for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration Southwest Region.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to amend Reimbursement Agreement no. 5001016 - for Runway 17R-35L Rehabilitation Project, with the Federal Aviation Administration (FAA) Southwest Region, in an amount not to exceed \$94,339.08, for a revised not to exceed agreement amount of \$1,142,843.01.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:39 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:58 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:16 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 17, 2024 10:06 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Operations	<b>Subject</b> Waters of the United States - Mitigation Credits	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute two contracts for Waters of the United States - Mitigation Credits: contract no. PA1178, with Rockin' K on Chambers Creek, LLC, of Dallas, Texas, in an amount not to exceed \$223,740, and contract no. PA1390, with Wild-TX Lands, LLC, of Tyler, Texas, in an amount not to exceed \$149,160, for the six-month term of the contracts. Total amount of this action is \$372,900.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award two contracts for Water of the United States - Mitigation Credits in support of the Airport's Design, Code &amp; Construction Department.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• The Southwest End Around Taxiway (SW EAT) project when complete, will enable arriving aircraft on Runway 18R to enter the central terminal area without crossing an active runway. Construction of the SW EAT will impact the regulated Waters of the U.S. (WOTUS), necessitating the requirement for a WOTUS permit from the U.S. Army Corps of Engineers (USACE).</li> <li>• While every effort was made to minimize WOTUS impacts from the SW EAT project, some impacts were unavoidable.</li> <li>• The USACE Permit includes compensatory mitigation to offset the WOTUS impacts. Compensatory mitigation for these impacts can take the form of purchasing credits from a USACE-approved mitigation bank.</li> <li>• These contracts will purchase the necessary mitigation credits from two USACE-approved mitigation banks, fulfilling the required compensatory mitigation of the SW EAT impacts and allowing the USACE permitting process to move forward for the next phase of the project.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was set for this Contract due to no availability of M/WBE firms that perform this service</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: May 2024</li> <li>• Contract Term: Six-months</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
PA1178			NTE \$223,740
PA1390			NTE \$149,160
<b>Revised Amount</b>			
			\$0
			\$0
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Tammy Huddleston 3-6132	Joint Capital Acct	2658201	
David Foster 3-2988			\$372,900

**Additional Information**

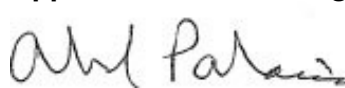
- Two bids, not from M/WBE firms, were received on or before the due date of March 25, 2024.
- Rockin' K on Chambers Creek, LLC, of Dallas, Texas; and Wild-TX Lands, LLC, of Tyler, Texas are both recommended for award of these contracts.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute two contracts for Waters of the United States - Mitigation Credits: contract no. PA1178, with Rockin' K on Chambers Creek, LLC, of Dallas, Texas, in an amount not to exceed \$223,740, and contract no. PA1390, with Wild-TX Lands, LLC, of Tyler, Texas, in an amount not to exceed \$149,160, for the six-month term of the contracts. Total amount of this action is \$372,900.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:40 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:58 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:16 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 17, 2024 10:07 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Operations	<b>Subject</b> Jet Fuel Piping Repair	<b>Resolution #</b>
<b>Action</b> That the Airport Board ratify contract no. PA1330, for Repairs of C.U.P. Jet Fuel Piping, with Archer Western Construction, LLC, of Dallas, Texas, in an amount not to exceed \$800,000, for the 195 calendar-day term of the contract.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Ratify repairs issued for the Central Utility Plan (C.U.P.) Jet Fuel Piping.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• A leak was recently discovered in the underground jet fuel piping that services the C.U.P., providing a backup fuel source for the boilers. This backup fuel source is used in the event there is an interruption to the natural gas service, the primary fuel source.</li> <li>• It was imperative that this matter be addressed expeditiously, and that all work be completed well in advance of winter weather preparations which begins August 1, 2024.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE program is 31%</li> <li>• Not subject to a goal per the Board's M/WBE policy due to the nature of the procurement. (Contract Ratification)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: March 18, 2024</li> <li>• Contract Duration: 195 calendar-days</li> </ul>			
<b>Contract #</b> PA1330	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$800,000
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Tammy Huddleston 3-6132 Valerie Rivera 3-5704	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 2719701	<b>External Funding Source</b>  <b>Amount</b> \$800,000

**Additional Information**

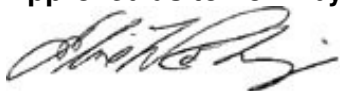
- The contract is exempt from competitive bidding in accordance with Local Government Code 252.022, as it is necessary to protect the public health and safety of the Airport's traveling public, tenants and employees.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

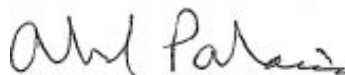
That the Airport Board ratify contract no. PA1330, for Repairs of C.U.P. Jet Fuel Piping, with Archer Western Construction, LLC, of Dallas, Texas, in an amount not to exceed \$800,000, for the 195 calendar-day term of the contract.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:43 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:58 pm

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:17 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 17, 2024 10:07 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Operations	<b>Subject</b> Skylink Elevator Replacement	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1111 for Skylink Elevator Replacement with Azteca Enterprises, LLC of Dallas, Texas, in an amount not to exceed \$19,710,378 for the 1,382 calendar-day term of the contract; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$500,000, for a total action amount of \$20,210,378.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a contract for Skylink Elevator Replacement.</li> <li>• This action specifically authorizes the CEO or designee to execute change orders for future contact change requirements on an as-needed basis up to an amount not to exceed \$500,000.</li> </ul>			
<b>Justification</b>  <ul style="list-style-type: none"> <li>• Based on recent assessments the elevators serving the Skylink Stations in all five terminals, which were installed prior to Skylink opening in 2005, have reached the end of their service life and need to be replaced.</li> <li>• This contract will remove all 20 existing elevators (two elevators at each station, two stations in each terminal) and replace with new elevators within the same footprint as the existing elevators.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 10%</li> <li>• Azteca Enterprises has committed to achieving 58.2% M/WBE participation utilizing Universal Fence Company (WF-C: 0.28%), Alman Construction Services (HM-C: 4.35%), Momentum Mechanical, Inc. (BM-C: 3.65%), and K&amp;M Elevator, LLC (WF-C: 49.97%)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: May 2024</li> <li>• Contract Term: 1,382 calendar-days</li> </ul>			
<b>Contract #</b> PA1111	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$20,210,378
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Tammy Huddleston 3-6132 Valerie Rivera 3-5704	<b>Fund</b> Joint Capital Acct	<b>Project #</b> 2698801	<b>External Funding Source</b>   <b>Amount</b> \$20,210,378

**Additional Information**

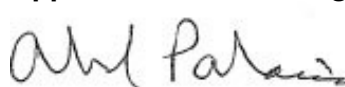
- Two bids, including one from a M/WBE firm, were received on or before the due date of March 8, 2024.
- Bid tabulation attached.
- Azteca Enterprises, LLC of Dallas, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1111 for Skylink Elevator Replacement with Azteca Enterprises, LLC of Dallas, Texas, in an amount not to exceed \$19,710,378 for the 1,382 calendar-day term of the contract; and execute change orders to such contract on an as-needed basis, in the aggregate amount not to exceed \$500,000, for a total action amount of \$20,210,378.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:44 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:58 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:17 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 17, 2024 10:08 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**Contract No. PA1111  
Skylink Elevator Replacement  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Azteca Enterprises, LLC <sup>N1</sup> Dallas, Texas	\$19,710,378
Batson-Cook Company Irving, Texas	\$20,643,940
<b>Note:</b> 1. MBE certified through the North Central Texas Regional Certification Agency	

**AGENDA**  
**FINANCE, AUDIT, and IT COMMITTEE MEETING**  
**Tuesday, April 30, 2024**  
**12:35 p.m.**

**FINANCE, AUDIT, and IT COMMITTEE**

- |               |     |   |
|---------------|-----|---|
|               | 9.  | Approve the minutes of the Finance, Audit, and IT Committee Meeting of April 2, 2024. |
| Abel Palacios | 10. | Financial Report  |
| Aaron Munoz   | 11. | Department of Audit Services' Quarterly Audit Update                                  |

**Consent Item for Consideration**

- |                 |     |  |
|-----------------|-----|--|
| Catrina Gilbert | 12. | Approve to bind and procure renewal on the Cyber Liability and Technology Errors and Omissions (E&O) Liability Insurance Policy with Munich RE in the amount of \$269,567, for the policy year effective June 3, 2024.   |
|                 | 13. | Approve to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance with separate policies with C.N.A., Coalition and Resilience in the amounts of \$188,802; \$132,161 and \$92,513 respectively, for the policy year effective June 3, 2024. Total action amount is \$413,476.   |
| Michael Youngs  | 14. | Approve to execute contract no. PA1325, Kiosk Paper, with Magnetic Ticket & Label Corp, of Dallas, Texas, for the initial one-year contract amount of \$78,462.40, and four, one-year options in the amount of \$313,849.60, for a total estimated contract amount of \$392,312; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion. |

**Action Items for Consideration**

- |               |     |   |
|---------------|-----|---|
| Bruce Collins | 15. | Approve to exercise options for multi-year contracts more than \$10,000,000, for the fourth quarter of Fiscal Year 2024.  |
|               | 16. | Approve to execute contract no. PA1225, for Branded Apparel, with Echo Enterprises, LLC dba Richey Company, of Irving, Texas, for the initial two-year contract amount of \$865,005.80 and three, one-year options in the amount of \$1,376,927.92, for a total estimated contract amount of \$2,241,933.72; and the Chief Executive Office or designee is authorized to exercise option years at the Airport's discretion. |



- Donnell Harvey 17. Approve to execute an Amendment to the Reimbursement Agreement Addendum #39 with American Airlines, Inc., for the Construction of Support Spaces Enabling the CTA Redevelopment Program, in an amount of \$1,718,008 for a revised not to exceed amount of \$3,461,758.
- Heath Montgomery 18. Approve to execute contract no. PA1236, for Federal Legislative Consultants, with Klein/Johnson Group LLC of Washington, D.C., for the initial one-year contract amount of \$180,000, and the three, one-year options in the amount of \$540,000, for a total estimated contract amount of \$720,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
- Chris Poinatte 19. Approve to execute contract no. PA1392, for Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, for the three-year contract amount of \$1,950,000.
- Michael Youngs 20. Approve to increase and extend contract no, 8005294, for Snowflake Software Licenses, with Snowflake, Inc. of San Mateo, California, in an amount not to exceed \$750,507 for a revised contract amount of \$1,706,453.
21. Approve to execute contract no. PA1305, for Telecommunications Equipment, with Synergy Telecom Inc, of Indianapolis, Indiana, for the initial one-year contract amount of \$196,860.05, with four, one-year options in the amount of \$787,440.20, for a total estimated contract of \$984,300.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
22. Approve to increase and extend contract no. 8004991 for DFW Mobile Application, with Move Agency Amsterdam BV of Amsterdam, the Netherlands, in an amount not to exceed \$1,000,000, for a revised not to exceed contract amount of \$6,575,197.78.
23. Approve to execute contract no. PA1389, for Mobile License Plates Reader, with Preferred Technologies, LLC of Austin, Texas, for the initial one-year contract amount of \$217,863.85, and four, one-year options in the amount of \$871,455.40, for a total estimated contact amount of \$1,089,319.25; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

### **Discussion Items**

24. Contract Deductive Change Orders

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# KPIs and Financial Report – FY 2024

Six months ending March 31, 2024 - Unaudited

# Key Performance Indicator Scorecard

Six months ending March 31, 2024 – Unaudited

Key Performance Indicator	YTD Target*	YTD Actual	Actual vs. Target	Actual Data As Of
<b><u>Business Performance</u></b>				
Achieve higher DFWCC Net Revenues. (Budget = \$229.9M)	\$115.0M	\$118.6M	■	Mar-24
Achieve lower Airline Cost. (Budget = \$613.3M)	\$297.5M	\$283.0M	■	Mar-24
Achieve higher total passengers. (FY24 Budget = 81.6M)	38.7M	41.0M	■	Mar-24
<b><u>Customer Experience</u></b>				
Achieve DFW survey overall satisfaction score.	4.52	4.58	■	Mar-24
Achieve DFW survey cleanliness & condition score.	4.49	4.56	■	Mar-24
<b><u>Operational Excellence</u></b>				
Achieve percent of waste diverted from landfills.	16.5%	15.5%	■	Mar-24
<b><u>Safe, Secure and Resilient</u></b>				
Achieve zero FAR 139 runway paint deficiencies.	0	EOY	■	EOY
<b><u>Community Impact</u></b>				
Achieve M/WBE, DBE and ACDBE goals.	3 of 3	3 of 3	■	Mar-24
Achieve M/WBE contract participation.	31%	31%	■	Mar-24
Achieve DBE contract participation.	20%	35%	■	Mar-24
Achieve ACDBE concessionaire participation.	31%	45%	■	Mar-24
<b><u>Employee Engagement</u></b>				
Stabilize voluntary turnover.	11.4%	8.0%	■	Mar-24
<b><u>Strategic Imperatives/Initiatives</u></b>				
Achieve Strategic Imperatives.	8 of 10	EOY	■	EOY

\*100% target

■ Improved/Constant

■ Worse

■ End of Year/Quarter Completion

# Key Performance Indicator Scorecard

Six months ending March 31, 2024 – Unaudited

Key Strategic Imperatives / Initiatives	FY24 Target	YTD Actual	Actual vs. Target	Actual Data As Of
1. Reduce prepaid parking online (PPO) calls per 100 PPO transactions by 50% or more in Q4 of FY24.	50% less	EOY	■	EOY
2. Develop a comprehensive fleet (busses and vehicles) management plan for consolidation and electrification.	Complete	EOY	■	EOY
3. Implement pilot project for context-based customer service communications utilizing CRM.	Complete	EOY	■	EOY
4. Develop microgrid strategy/business model, implementation plan, and pilot/test site.	Complete	EOY	■	EOY
5. Complete 3 digital twin projects, one of which is the POC for passenger boarding bridges.	3	EOY	■	EOY
6. Complete deployment of campus-wide private wireless network.	Complete	EOY	■	EOY
7. Break ground on 4 projects as scheduled: IPRight (Q2 2024), ARFF Stations (Q2 2024), Eastside Light Vault (Q2 2024), and East/West Connector breaking ground (Q1 2024).	4	Complete	■	Mar-24
8. Pay 98% of invoices within 30 days in second half of FY24.	98%	EOY	■	EOY
9. Implement a succession planning program for VPs and AVPs.	Complete	EOY	■	EOY
10. Complete the job architecture for professional and non-professional (non-exempt) levels.	Complete	EOY	■	EOY

- Improved/Constant
- Worse
- End of Year/Quarter Completion

# Key Performance Indicator Scorecard

Six months ending March 31, 2024 – Unaudited

(\$ in millions)

Key Performance Indicator	Year-To-Date				FY 2024 Annual Budget
	FY 2023 Actuals	FY 2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)	
DFW CC Net Revenues	\$114.1	\$118.6	\$111.2	\$7.3    6.6% <span style="color: green;">■</span>	\$229.9
Total Expenditure Budget	\$565.1	\$591.8	\$605.7	(\$13.9)    (2.3%) <span style="color: green;">■</span>	\$1,243.2
Airline Costs	\$236.6	\$283.0	\$301.2	(\$18.2)    (6.1%) <span style="color: green;">■</span>	\$613.3
Total Passengers (Ms)	36.8	41.0	38.2	2.8    7.3% <span style="color: green;">■</span>	81.6
Total Landed Weights (Bs)	23.0	25.0	24.3	0.7    3.1% <span style="color: green;">■</span>	50.9

## Results Status Bar

- Improved/Constant
- Worse

# DFW Cost Center

Six months ending March 31, 2024 – Unaudited

(in millions)	Year-To-Date				FY 2024
	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget
<b>Revenues</b>					
Parking	\$99.9	\$106.8	\$107.2	(\$0.4) (0.4%)	\$220.6
Concessions	53.3	61.8	57.2	4.5 8.0%	121.4
Rental Car	21.9	22.1	21.7	0.4 1.9%	44.6
Commercial Development	36.4	38.4	38.4	0.0 0.1%	77.0
Other Revenues	25.0	30.5	28.0	2.5 9.1%	56.8
<b>Total Revenues</b>	<b>236.6</b>	<b>259.6</b>	<b>252.5</b>	<b>7.1 2.8%</b>	<b>520.4</b>
<b>DFW CC Expenditures</b>					
Operating Expenditures	70.4	81.7	81.5	0.3 0.3%	167.8
Debt Service, net	23.1	31.4	31.7	(0.3) (0.8%)	64.9
<b>Total Expenditures</b>	<b>93.6</b>	<b>113.1</b>	<b>113.1</b>	<b>0.0 0.0%</b>	<b>232.8</b>
<b>Gross Margin - DFW Cost Center</b>	<b>143.0</b>	<b>146.5</b>	<b>139.4</b>	<b>7.1 5.1%</b>	<b>287.6</b>
<b>Less Transfers and Skylink</b>					
Skylink Costs	25.8	27.9	28.2	(0.2) (0.8%)	57.7
<b>Net Revenues</b>	<b>\$114.1</b>	<b>\$118.6</b>	<b>\$111.2</b>	<b>\$7.3 6.6%</b>	<b>\$229.9</b>

# Airline Cost Centers

Six months ending March 31, 2024 – Unaudited

(in millions)	Year-To-Date				FY 2024	
	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget	
<b>Revenues</b>						
Landing Fees	\$40.4	\$85.3	\$82.6	\$2.7	3.3%	\$173.0
Other Airfield	7.5	8.3	7.8	0.4	5.4%	15.9
Terminal Leases	168.8	178.2	178.7	(0.5)	(0.3%)	355.1
FIS Fees	16.1	21.6	19.7	1.9	9.5%	42.9
Turn Fees	16.1	14.2	11.5	2.7	23.3%	24.9
Other Terminal	14.3	21.8	20.5	1.3	6.1%	42.0
Transfer from DFW Cost Center	58.8	57.3	51.8	5.5	10.6%	109.2
<b>Total Revenues</b>	<b>322.0</b>	<b>386.6</b>	<b>372.7</b>	<b>13.9</b>	<b>3.7%</b>	<b>762.9</b>
<b>Expenditures</b>						
Operating Expenditures	206.7	211.7	221.3	(9.7)	(4.4%)	454.9
Debt Service, net	158.0	149.8	151.3	(1.5)	(1.0%)	308.1
<b>Total Expenditures</b>	<b>364.7</b>	<b>361.5</b>	<b>372.7</b>	<b>(11.2)</b>	<b>(3.0%)</b>	<b>762.9</b>
Net Income/(Loss) before FRP	(42.7)	25.2	0.0	25.1	N/M	(0.0)
Federal Relief Proceeds (FRP)	49.6	0.0	0.0	0.0	0.0%	0.0
<b>Net Income/(Loss)</b>	<b>6.9</b>	<b>25.2</b>	<b>0.0</b>	<b>\$25.1</b>	<b>N/M</b>	<b>(\$0.0)</b>

# Operating Fund – Total Expenditures

Six months ending March 31, 2024 – Unaudited

(in millions)	Year-To-Date				FY 2024
	FY 2023 Actuals	FY2024 Actuals	FY 2024 Budget	Actuals vs. Budget Increase/(Decrease)	Annual Budget
Operating Expenditures					
Salaries and Wages	\$81.5	\$88.6	\$86.6	\$2.1 2.4%	\$184.4
Benefits	37.1	39.5	41.1	(1.6) (3.9%)	83.7
Facility Maintenance Contracts	60.1	58.8	61.5	(2.7) (4.4%)	124.0
Other Contract Services	68.6	74.6	78.7	(4.1) (5.3%)	162.9
Utilities	15.6	18.4	17.2	1.2 7.0%	37.7
Equipment and Other Supplies	13.0	12.0	14.3	(2.3) (16.2%)	28.4
Insurance	5.8	6.9	7.2	(0.3) (4.6%)	15.3
Fuels	2.0	2.0	2.2	(0.2) (9.1%)	4.8
General, Administrative, and Other	16.2	16.6	18.2	(1.6) (8.7%)	31.4
Total Operating Expenditures	299.9	317.5	327.0	(9.6) (2.9%)	672.4
Debt Service, gross	265.2	274.4	278.7	(4.3) (1.5%)	570.8
Total Operating Fund Expenditures	\$565.1	\$591.8	\$605.7	(\$13.9) (2.3%)	\$1,243.2



**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Cyber Liability and Technology Errors & Omissions Liability Insurance	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure renewal on the Cyber Liability and Technology Errors and Omissions (E&O) Liability Insurance Policy with Munich RE in the amount of \$269,567, for the policy year effective June 3, 2024.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will authorize the Airport's Risk Management Department to procure renewal on the Cyber Liability and Technology Errors and Omissions (E&amp;O) Liability Insurance to protect the Board from unforeseeable financial losses, resulting from a variety of emerging cyber and software development perils.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Insurance Premiums)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• One year policy effective June 3, 2024 through June 3, 2025</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>
			\$269,567
<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>
Catrina Gilbert 3-5355	Operating Fund		<b>Amount</b> \$269,567

**Additional Information**

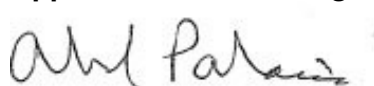
- The Airport's Broker of Record, Marsh USA, LLC, administered this insurance renewal.
  - ◆ Fifteen carriers were solicited.
  - ◆ Seven quoted
  - ◆ Seven quoted but declined due to not being competitive
  - ◆ One gave an indication but did not submit a quote

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure renewal on the Cyber Liability and Technology Errors and Omissions (E&O) Liability Insurance Policy with Munich RE in the amount of \$269,567, for the policy year effective June 3, 2024.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 18, 2024 11:33 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 18, 2024 10:04 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:17 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 17, 2024 2:56 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Excess Cyber Liability and Technology Errors & Omissions Liability Insurance	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance with separate policies with Continental Casualty Company (C.N.A.), Coalition Insurance Solutions, Inc. (Coalition), and Ocrea Risk Services, LLC dba Resilience Cyber Insurance Solutions (Resilience) in the amounts of \$188,802; \$132,161; and \$92,513 respectively, for the policy year effective June 3, 2024. Total action amount is \$413,476.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• This action will authorize the Airport's Risk Management Department to procure renewal on the Excess layer of Cyber Liability and Technology Errors and Omissions (E&amp;O) Liability Insurance to protect the Board from emerging Cyber and software related perils.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• This coverage provides protection to the Board from insurance claims that exceed the primary layer of Cyber Liability and Technology Errors &amp; Omissions Liability coverage.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Insurance Premiums)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• One year policy effective June 3, 2024 through June 3, 2025</li> </ul>			
<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>  <b>Revised Amount</b> \$413,476
<b>For Information contact</b> Catrina Gilbert 3-5355	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$413,476

**Additional Information**

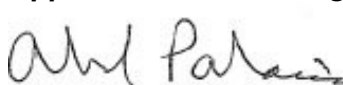
- The Airport's Broker of Record, Marsh USA, LLC, administered this insurance renewal.
  - ◆ Fifteen carriers were solicited.
  - ◆ Seven carrier quoted.
  - ◆ Seven quoted but declined due to not being competitive.
  - ◆ One gave an indication but did not submit a quote

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to bind and procure renewal on the Excess Cyber Liability and Technology Errors and Omissions Liability Insurance with separate policies with Continental Casualty Company (C.N.A.), Coalition Insurance Solutions, Inc. (Coalition), and Ocrea Risk Services, LLC dba Resilience Cyber Insurance Solutions (Resilience) in the amounts of \$188,802; \$132,161; and \$92,513 respectively, for the policy year effective June 3, 2024. Total action amount is \$413,476.

**Approved as to Form by**

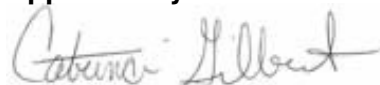

Rodriguez, Elaine  
Legal Counsel  
Apr 18, 2024 11:34 am

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 18, 2024 10:04 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:17 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 17, 2024 2:56 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Kiosk Paper	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1325, Kiosk Paper, with Magnetic Ticket & Label Corp, of Dallas, Texas, for the initial one-year contract amount of \$78,462.40, and four, one-year options in the amount of \$313,849.60, for a total estimated contract amount of \$392,312; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a contract for Kiosk Paper to provide specialty paper for boarding pass and baggage tag printers located within the terminals.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing contract that has been in place for five years.</li> <li>• Provides Common Use Self Service Kiosks for all DFW carriers to allow passenger self service check-in.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products)</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: June 2024</li> <li>• Contract Term: One year with four, one-year options</li> </ul>			
<b>Contract #</b> PA1325	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$392,312
		<b>Revised Amount</b> \$0	
<b>For Information contact</b> Michael Youngs 3-5350 Steven Rathers 3-6378	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$392,312

**Additional Information**

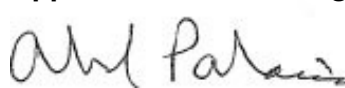
- One bid, not from a M/WBE firm, were received on or before the due date of March 19, 2024.
- Magnetic Ticket & Label Corp, of Dallas, Texas, is the lowest, responsive and responsible bidder.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1325, Kiosk Paper, with Magnetic Ticket & Label Corp, of Dallas, Texas, for the initial one-year contract amount of \$78,462.40, and four, one-year options in the amount of \$313,849.60, for a total estimated contract amount of \$392,312; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**

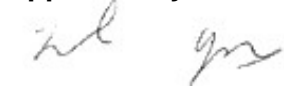

Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:47 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:58 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:18 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Information Technology Svcs  
Apr 17, 2024 11:44 am

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Contract Renewal List Over \$10 Million for Fourth Quarter Fiscal Year 2024	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to exercise options for multi-year contracts more than \$10,000,000, for the fourth quarter of Fiscal Year 2024.

**Description**

- Exercise contract options in the amounts set forth on the attached information sheet pending performance and D/S/M/WBE contractual compliance.

**Justification**

- To ensure continuity of contracted services in accordance with the terms and conditions of the contracts listed on the attached information sheet.
- Approval to exercise future contract options not listed herein will be brought forth separately as required.

**D/S/M/WBE Information**

- Contract renewal options are subject to D/S/M/WBE contract compliance as stated above.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610				\$0

**Additional Information**

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

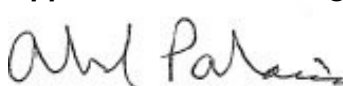
That the Chief Executive Officer or designee be authorized to exercise options for multi-year contracts more than \$10,000,000, for the fourth quarter of Fiscal Year 2024.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:48 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:59 pm

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:18 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Procurement & Materials Mgmt  
Apr 17, 2024 11:52 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date



**FY24 4th Quarter Contract Renewal List More Than \$10 Million**

Contract #	Contractor Name	Contract Title	User Dept/Stakeholder	Original Award Amount	Projected Contract Amount with All Renewals	Annual Renewals Remaining	Requested Renewal Amount
7006307	AMPCO SYSTEM PARKING	EMPLOYEE SHUTTLE BUS SERVICES	Transportation Business Unit	\$ 23,523,465.20	\$ 112,423,760.99	0 of 4	\$ 18,329,900.19

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Branded Apparel and Products	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to execute contract no. PA1225, for Branded Apparel, with Echo Enterprises, LLC dba Richey Company, of Irving, Texas, for the initial two-year contract amount of \$865,005.80 and three, one-year options in the amount of \$1,376,927.92, for a total estimated contract amount of \$2,241,933.72; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Description**

- Award a contract for Branded Apparel and Products to support all Airport departments.

**Justification**

- Replaces an existing contract that has been in place for five years.
- The products provided under this contract are utilized by all departments that interface with internal and external customers on the Airport campus.
- The majority of items issued are used on a daily basis as uniforms by Airport staff.
- Items will be purchased on an as-needed basis, and the Airport will have no obligation to purchase any quantity under the contract.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products).

**Schedule/Term**

- Start Date: June 2024
- Contract Term: Two years, with three, one-year options

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
PA1225			NTE \$2,241,933.72	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Bruce D. Collins 3-5610 Jeannine Charles 3-5743	Operating Fund			\$2,241,933.72

**Additional Information**

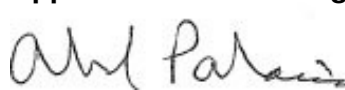
- Sixteen bids, including four from M/WBE firms, were received on or before the due date of February 29, 2024.
- Bid tabulation attached.
- The bids submitted by Faith and Phoenix, LLC of Katy, Texas; Hi Happy Interactions of Macomb County, Michigan; Mavich of Keller, Texas and Prosystem Group LLC of Sugar Land, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Echo Cove Enterprises, LLC dba Richey Company, of Irving, Texas, is the lowest responsive, responsible bidder.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute contract no. PA1225, for Branded Apparel, with Echo Enterprises, LLC dba Richey Company, of Irving, Texas, for the initial two-year contract amount of \$865,005.80 and three, one-year options in the amount of \$1,376,927.92, for a total estimated contract amount of \$2,241,933.72; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 1:51 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:59 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:20 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Procurement & Materials Mgmt  
Apr 17, 2024 11:53 am

Pending

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**Chief Executive Officer**

Date

**Contract No. PA1225  
Branded Apparel  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Echo Cove Enterprises, LLC dba Richey Company Irving, Texas	\$2,241,933.72
CFJ Manufacturing, LP <sup>N1</sup> Fort Worth, Texas	\$2,470,502.80
Galls, LLC Lexington, Kentucky	\$2,479,597.29
Mini Wing USA Palos Verdes Estates, California	\$2,770,628.81
Big Hit Creative Group <sup>N1</sup> Garland, Texas	\$2,771,045.00
Just Right Products Haltom City, Texas	\$2,929,917.02
Bordova Innovations, Inc. Linden, New Jersey	\$2,960,390.35
Exalt Printing Solutions, LLC <sup>N1</sup> Carrollton, Texas	\$3,270,188.15
Distinctive Marketing Ideas, Inc. <sup>N1</sup> Lewisville, Texas	\$3,564,253.99
Seaside Companies LLC Millsboro, Delaware	\$3,857,004.32
Joy Promotions Incorporated Dallas, Texas	\$3,890,563.13
Trinity Enterprise Group, LLC Dallas, Texas	\$4,136,860.65
<b>Note:</b>	
1. WBE certified through the Women's Business Council – Southwest	

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Amendment to the Reimbursement Agreement Addendum #39 with American Airlines, Inc., for the Construction of Support Spaces Enabling the CTA Redevelopment Program	<b>Resolution #</b>
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**Action**

That the Chief Executive Officer or designee be authorized to execute an Amendment to the Reimbursement Agreement Addendum #39 with American Airlines, Inc., for the Construction of Support Spaces Enabling the CTA Redevelopment Program, in an amount of \$1,718,008 for a revised not to exceed amount of \$3,461,758.

**Description**

- The amendment allows AA to build temporary baggage sort piers to support the portion of their operation impacted by the CTA Redevelopment Program.
- This reimbursement agreement will allow DFW to reimburse American Airlines (AA) or its contractors for work related to construction of several relocated functions and support spaces at Terminal C.

**Justification**

- DFW and AA have agreed that sharing the management of the work will allow for the fastest delivery of the new gates, which are critical for the AA operation.
- This project will improve operational capacity and be more efficiently planned and implemented by AA.

**D/S/M/WBE Information**

- American Airlines has set a 31% M/WBE goal on reimbursable agreement projects.
- American Airlines awarded the original construction scope to F. H. Paschen, and F. H. Pashen originally committed to 31% M/WBE participation.
- Inclusive of this Board Action, F. H. Paschen and American Airlines have committed to achieving a revised 62% M/WBE participation; see attached list of M/WBE subcontractors and primes.
- The revised 62% M/WBE committed participation excludes \$336,972 in additional Owner's (American Airlines) contingency and \$15,709.30 in exempt services. Any M/WBE participation achieved on the contingency amount will be credited toward the M/WBE commitment.
- No payments have been made to date for this contract; therefore, no diversity participation can be reported.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
PA1381		DFW3979	\$1,718,008	\$3,461,758

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Donnell Harvey 3-8090	Joint Capital Account	2690892		\$3,461,758

**Additional Information**

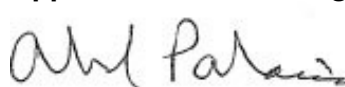
- The Board approved Reimbursement Agreement #39 in February of 2024, this action is to amend Reimbursement Agreement #39.

Additional Attachments: **Y****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to execute an Amendment to the Reimbursement Agreement Addendum #39 with American Airlines, Inc., for the Construction of Support Spaces Enabling the CTA Redevelopment Program, in an amount of \$1,718,008 for a revised not to exceed amount of \$3,461,758.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:26 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:59 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:25 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head

Apr 12, 2024 8:46 am

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**American Airlines Reimbursement Agreement – Addendum #39**  
 Construction of Support Spaces Enabling the CTA Redevelopment Program  
**REVISED Minority Prime and Subcontractor List**

**CONSTRUCTION PRIME: F. H. Paschen  
 M/WBE Subcontractors**

ABLE Communications, Inc.	MBE	HM-C	10.00%
HF Group Investments dba APEX Group	MBE	HM-C	3.00%
Rocky Duron & Associates Inc.	MBE	HM-C	1.00%
		<b>Subtotal</b>	<b>14.00%</b>
GST Manufacturing, Ltd	WBE	WF-C	24.00%
Denali Construction Services	WBE	WF-C	5.00%
		<b>Subtotal</b>	<b>29.00%</b>
Momentum Mechanical, Inc.	MBE	BM-C	17.00%
		<b>Subtotal</b>	<b>17.00%</b>
		<b>F. H. Paschen M/WBE Total</b>	<b>60.00%</b>

**Owner: American Airlines (AA)  
 DESIGN PRIME: Corgan  
 M/WBE Subcontractors**

MEP Consulting Engineers	WBE	WF-C	1.00%
Ponce-Fuess	MBE	HM-C	1.00%
		<b>AA M/WBE Total</b>	<b>2.00%</b>
		<b>Overall M/WBE Total</b>	<b>62%</b>

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Federal Legislative Consultants	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1236, for Federal Legislative Consultants, with Klein/Johnson Group LLC of Washington, D.C., for the initial one-year contract amount of \$180,000, and the three, one-year options in the amount of \$540,000, for a total estimated contract amount of \$720,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a contract for Federal Legislative Consultants in support of the Governmental Affairs Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing contract that has been in place for six years.</li> <li>• This action will provide support to the Government Relations Department as they advocate for the Airport's federal policy priorities.</li> <li>• The consultant firm will perform services including, but not limited to, advising and developing strategy to advocate on federal legislative and regulatory activities that impact the Airport; securing meetings with key decision makers and providing reports and other deliverables to aid in the Airport's advocacy efforts.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%</li> <li>• In accordance with the Board's M/WBE Program, no M/WBE goal was determined for this contract due to limited availability of M/WBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: May 2024</li> <li>• Contract Term: One year with three, one-year options</li> </ul>			
<b>Contract #</b> PA1236	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$720,000
		<b>Revised Amount</b> \$0	
<b>For Information contact</b> Heath Montgomery 3-2329 Helen Chaney 3-2523	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>          <b>Amount</b> \$720,000



**Additional Information**

- Ten proposals, none from M/WBE firms, were received on or before the due date of February 6, 2024:
  - ◆ Alpine Group Partners, LLC, of Washington, D.C.
  - ◆ APCO Worldwide, LLC, of Washington, D.C.
  - ◆ Atlas Advocacy, LLC, of Washington, D.C.
  - ◆ Atlas Crossing, of Washington, D.C.
  - ◆ Becker & Poliakoff, P.A. of Washington, D.C.
  - ◆ Cozen O'Connor Public Strategies, LLC, of Washington, D.C.
  - ◆ Crossroads Strategies, LLC, of Washington, D.C.
  - ◆ Klein/Johnson Group LLC, of Washington, D.C.
  - ◆ Squire Patton Boggs (US), LLP, of Washington, D.C.
  - ◆ The Picard Group, LLC of Lafayette, Louisiana
- The proposals submitted by Atlas Crossings of Washington, D.C.; and The Picard Group, LLC of Lafayette, Louisiana, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Based on evaluations of the proposals submitted, the evaluation committee recommends award of the contract to Klein/Johnson Group, LLC.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

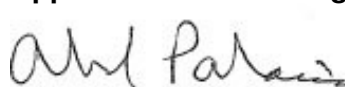
That the Chief Executive Officer or designee be authorized to execute contract no. PA1236, for Federal Legislative Consultants, with Klein/Johnson Group LLC of Washington, D.C., for the initial one-year contract amount of \$180,000, and the three, one-year options in the amount of \$540,000, for a total estimated contract amount of \$720,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**



Rodriguez, Elaine  
 Legal Counsel  
 Apr 17, 2024 2:27 pm

**Approved as to Funding by**



Palacios, Abel  
 Vice President Finance  
 Finance  
 Apr 17, 2024 1:59 pm

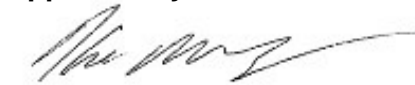
**Approved as to M/WBE by**



Lee, Tamela  
 Vice President Business Diversity  
 and Development  
 Business Diversity and  
 Development  
 Apr 18, 2024 10:29 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 16, 2024 12:50 pm

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Digital Transformation Consulting Services	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to execute contract no. PA1392, for Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, for the three-year contract amount of \$1,950,000.

**Description**

- Award a contract for digital transformation consulting services for the Airport to help accelerate DFW's digital transformation processes.

**Justification**

- The Airport began its digital transformation initiative approximately five years ago and desires to accelerate the program to the greatest extent possible to improve the customer experience, move from reactive to proactive operations, and to digitize how we work.
- Senior management is currently developing a new five-year Strategic Plan which will certainly require additional digital transformation initiatives, including identifying potential AI opportunities.
- The scope of phase 1 of the contract includes evaluating progress against plan to date, conducting a digital maturity assessment review, reviewing the effectiveness of the current operating model, prioritizing opportunities and making recommendations to improve and accelerate.
- Optional additional work may include help with implementation of recommendations identified in phase 1.

**D/S/M/WBE Information**

- The annual goal for the M/WBE Program is 31%.
- In accordance with the Board's M/WBE Program, the M/WBE goal for this contract is 12%.
- BCG has committed to achieving 12% M/WBE participation utilizing PriceSenz, LLC (PF-C).

**Schedule/Term**

- Start Date: May 2024
- Contract Term: Three years

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b>	<b>Revised Amount</b>
	PA1392		NTE \$1,950,000	

<b>For Information contact</b>	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b>
Chris Poinatte 3-5210 Casey Daniels 3-1132	Various			\$1,950,000

**Additional Information**

- This contract will be made through the General Services Administration (GSA), contract no. 47QRAA21D00AU, which is available to local Government agencies, and was approved by Resolution No.94-08-215, dated August 4, 1994.
- The Boston Consulting Group has a local office in Dallas, Texas.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

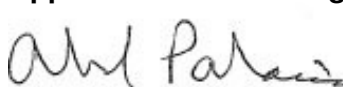
That the Chief Executive Officer or designee be authorized to execute contract no. PA1392, for Digital Transformation Consulting Services with Boston Consulting Group (BCG), of Boston, Massachusetts, for the three-year contract amount of \$1,950,000.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:01 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 1:59 pm

**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 2:08 pm

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Information Technology Svcs  
Apr 17, 2024 11:44 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Snowflake Software Licenses	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to increase and extend contract no, 8005294, for Snowflake Software Licenses, with Snowflake, Inc. of San Mateo, California, in an amount not to exceed \$750,507 for a revised contract amount of \$1,706,453.

**Description**

- Increase and extend contract for Snowflake Software Licenses in support of the Airport's Technology Program.

**Justification**

- The Snowflake platform allows for storage and retrieval of large volumes of data hosted in the cloud.
- This increase will allow Airport users to make more data-centric decisions based on insights derived from historical and near real-time operational data.
- Action supports continued investment in a data analytics platform recommended to support the digital strategy.
- The increase will cover a three-year term to secure discounts and roll over cloud credit from the prior period.

**D/S/M/WBE Information**

- The annual goal for the historical SBE Program is 20%.
- N/A - Not subject to the Board's historical SBE program, no SBE goal was set for this contract due to the nature of the procurement. (Goods/Finished Product).

**Schedule/Term**

- Current contract completion date: April 27, 2024
- Revised contract completion date: April 26, 2027

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
8005294			NTE \$750,507	\$1,706,453

For Information contact	Fund	Project #	External Funding Source	Amount
Michael Youngs 3-5350 Casey Daniels 3-1132	Operating Fund			\$750,507

**Additional Information**

- In April 2019, Airport Staff awarded contract no. 8005294, Snowflake Software Licenses, with Snowflake, Inc. of San Mateo, California.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

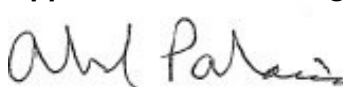
That the Chief Executive Officer or designee be authorized to increase and extend contract no, 8005294, for Snowflake Software Licenses, with Snowflake, Inc. of San Mateo, California, in an amount not to exceed \$750,507, for a revised contract amount of \$1,706,453.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:15 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 2:00 pm

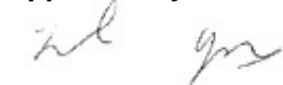
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:42 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Information Technology Svcs  
Apr 17, 2024 11:44 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Telecommunications Equipment		<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1305, for Telecommunications Equipment, with Synergy Telecom Inc, of Indianapolis, Indiana, for the initial one-year contract amount of \$196,860.05, with four, one-year options in the amount of \$787,440.20, for a total estimated contract of \$984,300.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.				
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award a contract for Telecommunications Equipment in support of the Airport's Technology Program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces an existing contract that has been in place for four years.</li> <li>• Allows the Airport to purchase headsets and telephones to integrate with Microsoft Teams.</li> <li>• Supports the new Aircraft Rescue Fire Fighter (ARFF) Station projects.</li> <li>• Items will be purchased on an as-needed basis, and the Airport will have no obligation to purchase any quantity under the contract.</li> </ul>				
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• N/A - not subject to a goal per the Board's M/WBE policy due to the nature of the procurement. (Goods/Finished Products).</li> </ul>				
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: May 2024</li> <li>• Contract Term: One year with four, one-year options.</li> </ul>				
<b>Contract #</b> PA1305	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$984,300.25	<b>Revised Amount</b> \$0
<b>For Information contact</b> Michael Youngs 3-5350 Steven Rathers 3-6378	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$984,300.25

**Additional Information**

- Seven bids, two from M/WBE firms, were received on or before the due date of March 26, 2024.
- Bid tabulation attached.
- The bids submitted by EPS Logix, Inc., of Dallas, Texas and tSelach Tech Services, LLC, of Grand Prairie, Texas, were determined non-responsive as the submissions did not meet the specifications outlined in the Airport's solicitation.
- Synergy Telecom, Inc, of Indianapolis, Indiana, is the lowest, responsive and responsible bidder.

Additional Attachments: **Y**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

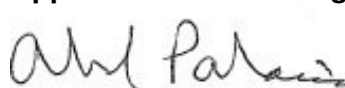
That the Chief Executive Officer or designee be authorized to execute contract no. PA1305, for Telecommunications Equipment, with Synergy Telecom Inc, of Indianapolis, Indiana, for the initial one-year contract amount of \$196,860.05, with four, one-year options in the amount of \$787,440.20, for a total estimated contract of \$984,300.25; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**



Rodriguez, Elaine  
 Legal Counsel  
 Apr 17, 2024 2:18 pm

**Approved as to Funding by**



Palacios, Abel  
 Vice President Finance  
 Finance  
 Apr 17, 2024 2:00 pm

**Approved as to M/WBE by**



Lee, Tamela  
 Vice President Business Diversity  
 and Development  
 Business Diversity and  
 Development  
 Apr 18, 2024 10:42 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
 Information Technology Svcs  
 Apr 17, 2024 11:45 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**Contract No. PA1305  
Telecommunications Equipment  
Bid Tabulation**

<b>Bidders</b>	<b>Bid Amount</b>
Synergy Telecom Inc. Indianapolis, Indiana	\$984,300.25
3MD Inc dba Denali Advanced Integration Redmond, Washington	\$1,042,952.05
CDW Government LLC Vernon Hills, Illinois	\$1,053,338.40
Bluum USA, Inc. Irving, Texas	\$1,111,153.20
ConvergeOne Government Solutions Budd Lake, New Jersey	\$1,399,583.95





**Additional Information**

- On June 8, 2023, by Resolution No. 2023-06-185, the Airport increase contract no. 8004991, DFW Mobil Application with M2Mobi B.V., of Amsterdam, The Netherlands.
- On May 7, 2015, by Resolution No. 2015-05-086, the Airport awarded contract no. 8004991, DFW Mobile Application, with M2Mobi B.V., of Amsterdam, The Netherlands.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

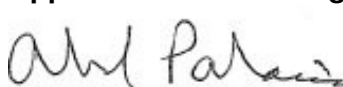
That the Chief Executive Officer or designee be authorized to increase and extend contract no. 8004991 for DFW Mobile Application, with Move Agency Amsterdam BV of Amsterdam, the Netherlands, in an amount not to exceed \$1,000,000, for a revised not to exceed contract amount of \$6,575,197.78.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:29 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 2:00 pm

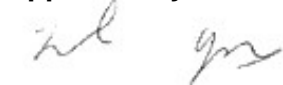
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:42 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Information Technology Svcs  
Apr 17, 2024 11:46 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Finance/Audit/IT	<b>Subject</b> Mobile License Plates Reader	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to execute contract no. PA1389, for Mobile License Plates Reader, with Preferred Technologies, LLC of Austin, Texas, for the initial one-year contract amount of \$217,863.85, and four, one-year options in the amount of \$871,455.40, for a total estimated contact amount of \$1,089,319.25; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Award contract for Mobile License Plates Reader in support of the Airport's Technology Program.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• Replaces a contract that has been in place for eight years.</li> <li>• The current platform is end of life and will no longer be supported by the vendor.</li> <li>• The solution includes cameras mounted on vehicles and software to inventory vehicle license plates in parking facilities.</li> <li>• Provides assistance to customers who have lost their vehicles.</li> <li>• The platform is also utilized by DPS to locate stolen vehicles.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• In accordance with the Board's M/WBE Program. no M/WBE goal was determined for this contract due to limited availability of M/WBE firms that perform this service.</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Start Date: June 2024</li> <li>• Contract Term: One year, with four, one-year options</li> </ul>			
<b>Contract #</b> PA1389	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$1,089,319.25
			<b>Revised Amount</b> \$0
<b>For Information contact</b> Michael Youngs 3-5350 Jonathan Garza 3-1153	<b>Fund</b> DFW Capital Acct	<b>Project #</b> 2717201	<b>External Funding Source</b>   <b>Amount</b> \$1,089,319.25

**Additional Information**

- This contract will be made through DIR, contract no. DIR-CPO-4742, which is available to local Government agencies, and was approved by Resolution No. 97-01-24, dated January 9, 1997.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

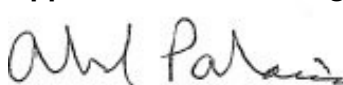
That the Chief Executive Officer or designee be authorized to execute contract no. PA1389, for Mobile License Plates Reader, with Preferred Technologies, LLC of Austin, Texas, for the initial one-year contract amount of \$217,863.85, and four, one-year options in the amount of \$871,455.40, for a total estimated contact amount of \$1,089,319.25; and the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:30 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 2:01 pm

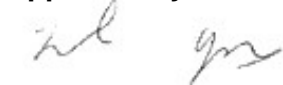
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:43 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head  
Information Technology Svcs  
Apr 17, 2024 11:47 am

\_\_\_\_\_  
**Chief Executive Officer**

Pending

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 05/02/2024	<b>Subject</b> Contract Deductive Change Orders	<b>Committee</b> Finance/Audit/IT
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**Item For Discussion**

Report to the Airport Board Contract Deductive Change Orders on a quarterly basis.

**Description**

- Contract deductive change orders.

**CONTRACT DEDUCTIVE CHANGE ORDERS – MAY 2024**

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>EXECUTION DATE</b>	<b>DESCRIPTION OF CHANGE</b>	<b>DEDUCTIVE AMOUNT</b>
9500787	SKYLINK MSF TEST TRACK REMEDICATION	JANUARY 15, 2024	SCOPE REMOVAL ASSOCIATED WITH HIGH-DENISTY POLYURETHANE	(\$1,896,584.57)
9500708	TERMINAL D SYSTEMS REHABILITATION PHASE II	FEBRUARY 19, 2024	CONTRACT CLOSE- OUT	(\$203,576.64)
9500697	HIGH MAST LIGHTING POLE REHABILITATION PROGRAM	FEBRUARY 26, 2024	FINAL QUANTITY RECONCILIATION	(\$77,064.09)
9500751	TERMINALS A, B, C, D AND E UPS REPLACEMENTS	MARCH 22, 2024	REDUCE CONTRACT VALUE BY THE UNUSED ALLOWANCE AMOUNT	(\$74,859.91)
<b>TOTAL</b>				<b>(\$2,252,085.21)</b>

**AGENDA**  
**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**  
**Tuesday, April 30, 2024**  
**12:40 p.m.**

**CONCESSIONS/COMMERCIAL DEVELOPMENT COMMITTEE**

- 25. Approve the minutes of the Concessions/Commercial Development Committee Meeting of April 2, 2024.

**Consent Item for Consideration**

- Zenola Campbell 26. Approve to amend Agreement number 009985 dba Canteen Vending Services.
- 27. Approve to amend Lease No. 011401 by and between the Dallas Fort Worth International Airport and Fox Rent a Car, Inc.
- 28. Approve to amend Lease No. 010371 by and between the Dallas Fort Worth International Airport and SSP America DFW, LLC dba Flying Saucer.

**Action Items for Consideration**

- John Brookby 29. Approve to recommend that the City Councils of Dallas and Fort Worth convey +/- 3.738 acres of perpetual easement to Oncor Electric Delivery Company LLC to build a new substation at Mid-Cities Boulevard and SH360.
- Zenola Campbell 30. Approve to amend Agreement Number 010194 with Cursus Technologies, Inc. dba Servy and the Dallas Fort Worth International Board.
- Sharon McCloskey 31. Approve to increase and extend contract no. 7007258, for Janitorial Cleaning Supplies with Brady Industries of Texas, LLC dba BradyIFS, of Fort Worth, Texas, in an amount not to exceed \$322,333.74, for a revised not to exceed contract amount of \$967,001.22.

**Discussion Items**

- Zenola Campbell 32. Permits Issued by Concessions

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Approval to amend Agreement Number 009985 dba Canteen Vending Services	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to amend Agreement number 009985.

**Description**

- This Agreement will be extended two years and will expire on February 28, 2026.
- Permittee's rights granted for the operation of this permitted concession at the Airport shall be non-exclusive.
- Permittee is authorized to install an additional Farmer's Fridge vending machine in Terminal C, location ID No. C.2.010B.A01

**Justification**

- This action supports the Board's Concession Policy, 1.3.2 of providing and improving the shopping, dining, and service experience at DFW International Airport.

**D/S/M/WBE Information**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term extension.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0



**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

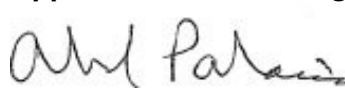
That the Chief Executive Officer or designee be authorized to amend Agreement number 009985.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:31 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 10:56 am

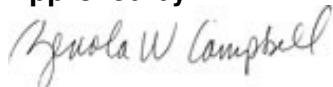
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:43 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 16, 2024 1:33 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Amendment to Expand Service Site	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to amend Lease No. 011401 by and between the Dallas Fort Worth International Airport and Fox Rent a Car, Inc.

**Description**

- Lease No. 011401 is amended to expand the current service site, located at 3945 South 26th Avenue, by an additional 1 acre; for a total space of approximately 2 acres.
- Concessionaire shall pay an additional rent of \$1.05 per square foot; approximately \$45,738 annually.
- The additional rent will commence upon receipt of the Temporary Certificate of Occupancy.
- All other terms and conditions of said Lease will remain in effect.

**Justification**

- The growth of fleet size for the Concessionaire has created the need for additional quick turnaround space.

**D/S/M/WBE Information**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

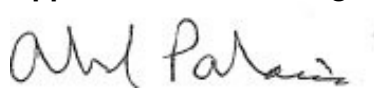
That the Chief Executive Officer or designee be authorized to amend Lease No. 011401 by and between the Dallas Fort Worth International Airport and Fox Rent a Car, Inc.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:33 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 10:57 am

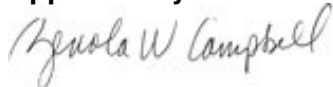
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:51 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 16, 2024 1:34 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Reduce Minimum Annual Guarantee for SSP America DFW, LLC dba Flying Saucer	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to amend Lease No. 010371 by and between the Dallas Fort Worth International Airport and SSP America DFW, LLC dba Flying Saucer.

**Description**

- This action authorizes staff to amend Lease No. 010371 to reduce the minimum annual guarantee from \$193,000 to \$109,000.

**Justification**

- This location is located on the Mezzanine level and locations not on the concourse level have received lower minimum annual guarantees as a result. Locations not on the main concourse level historically have performed less. This action will allow this location to be treated similarly.

**D/S/M/WBE Information**

- The existing ACDBE and M/WBE commitments will continue to apply to the lease term.

Contract #	Agreement #	Purchase Order #	Action Amount	Revised Amount
			\$0	\$0

For Information contact	Fund	Project #	External Funding Source	Amount
Zenola Campbell 3-4830				\$0

**Additional Information**

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

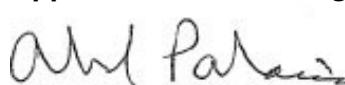
That the Chief Executive Officer or designee be authorized to amend Lease No. 010371 by and between the Dallas Fort Worth International Airport and SSP America DFW, LLC dba Flying Saucer.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:32 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 10:56 am

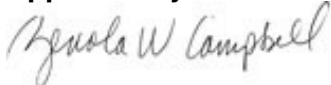
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:51 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 16, 2024 1:33 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Oncor Electric Delivery Company LLC Easement	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to recommend that the City Councils of Dallas and Fort Worth convey +/- 3.738 acres of perpetual easement to Oncor Electric Delivery Company LLC to build a new substation at Mid-Cities Boulevard and SH360.

**Description**

- Oncor Electric Delivery Company LLC ("Oncor") has two existing substations (SW and SE) adjacent to International Parkway just north of South Airfield Drive, as well as a third substation just west of Valley View Lane.
- As DFW Airport continues to expand the Central Terminal Area (CTA), additional capacity is needed. This new substation, coupled with the Valley View substation, will allow Oncor to transfer load off the SW and SE substations so they can support CTA expansion projects such as the eCUP, Terminal C renovation, piers at both Terminal A and C, and Terminal F.
- These substations will provide additional capacity to support the energy loads for existing and future developments between South Airfield Drive and SH183, an area that includes Southgate, Passport Park (East and West), and the Rental Car Center (including EV chargers).
- The area required is +/- 3.738 acres of undeveloped land along the Mid-Cities Boulevard corridor.

**Justification**

- In order to increase the load capacity for the Airport, Oncor's planning department and the Electric Reliability Council of Texas ("ERCOT") have recognized the need for this project.
- The additional substation will provide added capacity and load balancing flexibility to serve and provide energy redundancy to the Airport.

**D/S/M/WBE Information**

- Not Applicable

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> John Brookby 3-4660	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

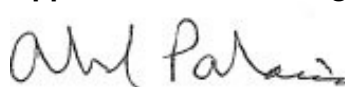
- The proposed easement area was appraised by a certified third-party appraiser.
- Based on the appraisal, Oncor will pay a total of \$2,320,000 for the permanent easement.
- The Airport will not incur any operational or maintenance responsibility as a result of this action.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to recommend that the City Councils of Dallas and Fort Worth convey +/- 3.738 acres of perpetual easement to Oncor Electric Delivery Company LLC to build a new substation at Mid-Cities Boulevard and SH360.

**Approved as to Form by**


Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:34 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 10:57 am

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:52 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Commercial Development  
Apr 16, 2024 3:46 pm

Pending

---

**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Approval to Amend Agreement Number 010194 Cursus Technologies, Inc. dba Servy	<b>Resolution #</b>
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**Action**  
That the Chief Executive Officer or designee be authorized to amend Agreement Number 010194 with Cursus Technologies, Inc. dba Servy and the Dallas Fort Worth International Board.

**Description**

- This Agreement will be extended three years and will expire on February 28, 2027.
- All references, within the Agreement, to Concessionaires proprietary Grab platform and/or account, shall hereby be replaced with Servy; all other obligations remain unchanged.
- This Agreement will facilitate online ordering of food & beverage and retail from existing and future concessionaires at DFW.
- The concessionaire marketing fund (Fund 198) will be utilized to assist in the purchase of hardware, signage, and conversion expenses for operator locations in support of program upgrade installation in the amount of \$53,000.

**Justification**

- This action supports the Board's Concession Policy, 1.3.2 of providing and improving the shopping, dining, and service experience at DFW International Airport.

**D/S/M/WBE Information**

- Due to the proprietary nature of the service, the existing zero percent ACDBE and M/WBE goals will also apply to the lease term extension.

<b>Contract #</b>	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> \$0	<b>Revised Amount</b> \$0
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<b>For Information contact</b> Zenola Campbell 3-4830	<b>Fund</b>	<b>Project #</b>	<b>External Funding Source</b>	<b>Amount</b> \$0
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**Additional Information**

- Servy will pay 12% of net revenue from commission and convenience fees generated for transactions completed with DFW restaurants, retail stores and services during the additional term of this agreement.
- In consideration of the Airport's Contributions and being the first, Servy's commission from the operators will be maintained as to not exceed 3% during the additional term of this agreement.

Additional Attachments: **N**

**BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

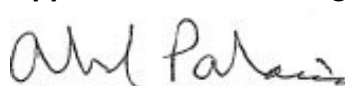
That the Chief Executive Officer or designee be authorized to amend Agreement Number 010194 with Cursus Technologies, Inc. dba Servy and the Dallas Fort Worth International Board.

**Approved as to Form by**



Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:33 pm

**Approved as to Funding by**



Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 10:57 am

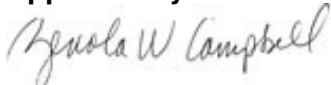
**Approved as to M/WBE by**



Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:53 am

**SIGNATURE REQUIRED FOR APPROVAL**

**Approved by**



Department Head

Apr 16, 2024 1:35 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

**DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
OFFICIAL BOARD ACTION/RESOLUTION**

<b>Date</b> 05/02/2024	<b>Committee</b> Concessions/Comm Dev	<b>Subject</b> Janitorial Cleaning Supplies	<b>Resolution #</b>
<b>Action</b> That the Chief Executive Officer or designee be authorized to exercise an early renewal option for contract no. 7007258, for Janitorial Cleaning Supplies with Brady Industries of Texas, LLC dba BradyIFS, of Fort Worth, Texas, in an amount not to exceed \$322,333.74, for a revised not to exceed contract amount of \$967,001.22.			
<b>Description</b>  <ul style="list-style-type: none"> <li>• Exercise an early renewal option for Janitorial Cleaning Supplies in support of the Airport's Customer Experience Department.</li> </ul> <b>Justification</b>  <ul style="list-style-type: none"> <li>• The early renewal will provide continuity of services for janitorial cleaning supplies and chemicals for use by custodial vendors in the Airport's terminals and surrounding buildings on the campus.</li> <li>• Cleaning supplies were used at a higher rate than anticipated.</li> </ul>			
<b>D/S/M/WBE Information</b>  <ul style="list-style-type: none"> <li>• The annual goal for the M/WBE Program is 31%.</li> <li>• N/A - Not subject to a goal per the Board's M/WBE Policy due to the nature of the procurement. (Goods/Finished Products).</li> </ul>			
<b>Schedule/Term</b>  <ul style="list-style-type: none"> <li>• Current contract completion date: October 2024</li> <li>• Revised contract completion date: May 2025</li> </ul>			
<b>Contract #</b> 7007258	<b>Agreement #</b>	<b>Purchase Order #</b>	<b>Action Amount</b> NTE \$322,333.74
			<b>Revised Amount</b> \$967,001.22
<b>For Information contact</b> Sharon McCloskey 3-4620 Jeannine Charles 3-5743	<b>Fund</b> Operating Fund	<b>Project #</b>	<b>External Funding Source</b>  <b>Amount</b> \$322,333.74

**Additional Information**

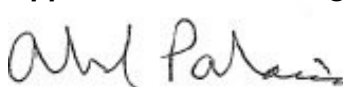
- On October 13, 2022, by Resolution No. 2022-10-267, the Airport awarded contract no. 7007258 to Brady Industries of Texas LLC dba BradyIFS, of Fort Worth, Texas.

Additional Attachments: **N****BE IT RESOLVED BY THE DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD**

That the Chief Executive Officer or designee be authorized to exercise an early renewal option for contract no. 7007258, for Janitorial Cleaning Supplies with Brady Industries of Texas, LLC dba BradyIFS, of Fort Worth, Texas, in an amount not to exceed \$322,333.74, for a revised not to exceed contract amount of \$967,001.22.

**Approved as to Form by**

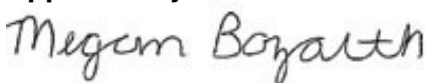

Rodriguez, Elaine  
Legal Counsel  
Apr 17, 2024 2:57 pm

**Approved as to Funding by**


Palacios, Abel  
Vice President Finance  
Finance  
Apr 17, 2024 2:01 pm

**Approved as to M/WBE by**


Lee, Tamela  
Vice President Business Diversity  
and Development  
Business Diversity and  
Development  
Apr 18, 2024 10:52 am

**SIGNATURE REQUIRED FOR APPROVAL****Approved by**


Department Head  
Customer Experience  
Apr 16, 2024 3:03 pm

Pending

\_\_\_\_\_  
**Chief Executive Officer**

Date

DALLAS FORT WORTH INTERNATIONAL AIRPORT BOARD  
COMMITTEE DISCUSSION ITEM

<b>Meeting Date</b> 05/02/2024	<b>Subject</b> Permits Issued by Concessions	<b>Committee</b> Concessions/Comm Dev
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**Item For Discussion**  
Permits Issued by Concessions

**Description**

- **AMPM Hospitality LLC** was issued Permit No. 011708 for the operation of one Ampersand kiosk in Terminal C. The concessionaire shall pay a rent of twelve percent of Gross Receipts for a period of one year.

**Justification**

- This action supports the Board's Small Business Enterprise Concessions (SBEC) Program Policy, Section III, Scope of SBEC Program. AMPM Hospitality, LLC dba Ampersand is a certified Small Business Enterprise Concessions (SBEC: PM-C, 100%).