

**MINUTES**  
**FINANCE, AUDIT, and IT COMMITTEE MEETING**  
**Tuesday, June 4, 2024**  
**1:21 p.m.**

**Convening of the Meeting** – The Regular Meeting of the Finance, Audit, IT Committee of the Dallas Fort Worth International Airport Board, was duly convened and held in the Board Room of the DFW Airport Headquarters building at 1:21 p.m., on Tuesday, June 4, 2024, pursuant to earlier notification thereof to the members of the Board and public. The following quorum was present:

Mario Quintanilla, Chair  
Henry Borbolla III, Vice Chair  
Angela Hunt  
Joel Burns

**Other Board Members in attendance:**

Vernon Evans  
Vincent Hall  
Ben Leal  
Gloria M. Tarpley  
DeMetris Sampson

**Board Staff in Attendance:**

Sean Donohue, Ken Buchanan, Maruchy Cantu, Mohamed Charkas, Chris McLaughlin, Chris Poinsette, Paul Puopolo, Elaine Rodriguez, Aaron Muñoz, James W. Baker III

**FINANCE, AUDIT, and IT COMMITTEE**

18. The minutes of the Finance, Audit, and IT Committee Meeting of April 30, 2024, were approved.
19. The Financial Report was presented by Abel Palacios, VP Finance.
20. The FY25 Budget Preview was presented by Chris Poinsette, EVP Finance and ITS.

**Consent Items for Consideration**

21. The Committee recommended that the Board approve to increase contract no. 8004895, Risk Management Information System, with Origami Risk, LLC, of Chicago, Illinois, for an amount not to exceed \$121,225.02, for a revised not to exceed contract amount of \$1,285,392.29.
22. The Committee recommended that the Board approve to execute contract no. PA1427, for Intelligent Talent Experience Platform with Phenom People, Inc., of Ambler, Pennsylvania, in an amount not to exceed \$343,200, for the five-year term of the contract.

23. The Committee recommended that the Board approve to execute contract no. PA1301, for Total Rewards Consultant for Benefits, with Lockton-Dunning Series of Lockton Companies, LLC of Dallas, Texas, for the initial one-year contract amount of \$125,000, and the four, one-year options in the amount of \$500,000, for a total estimated contract amount of \$625,000; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
24. The Committee recommended that the Board approve to increase and exercise a renewal option for contract no. 7006368, Veoci Software and Services, with Veoci, Inc., of New Haven Connecticut, in an amount not to exceed \$207,071.70, for a revised not to exceed contract amount of \$984,245.23.

### **Action Items for Consideration**

25. The Committee recommended that the Board approve the attached list of investment banking firms to serve as a pool of underwriters for future bond transactions.
26. The Committee recommended that the Board approve to execute a lease agreement with Sky Chefs for a flight kitchen to support their operations here at DFW.
27. The Committee recommended that the Board approve to execute contract no. PA1298, for an Internal Employee Communications Tool, with Staffbase, Inc. of Wilmington, Delaware, for the initial one-year contract amount of \$199,500, and four, one-year options in the total amount of \$792,882, for a total estimated contract amount of \$992,382; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
28. The Committee recommended that the Board approve to execute contract no. PA1420, for DDI Leadership Training and Assessments, with Development Dimensions International, Inc. of Bridgeville, Pennsylvania, for the initial three-year contract amount of \$342,510, and the two, one-year options in the amount of \$228,340, for a total estimated contract amount of \$570,850; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
29. The Committee recommended that the Board approve to approve amendments to Chapter 3, Article III, Chapter 8 and Appendix 1 of the DFW International Airport's Code of Rules and Regulations.
30. The Committee recommended that the Board approve to enter into a Settlement Agreement with Turo Inc., a Delaware corporation, and Andres Castro, Venture Link LLC d/b/a Peer, Christian Meyer, Steven McClerkin, and R.I.L. Cars, LLC, to settle the lawsuit styled Dallas/Fort Worth International Airport Board v. Turo Inc.
31. The Committee recommended that the Board approve to execute contract no. PA1366, for Conveyances and Baggage Handling Systems Monitoring, with Mechanical Materials, LLC of Grapevine, Texas, in an amount not to exceed \$508,356.10, for the one-year term of the contract.

32. The Committee recommended that the Board approve to execute contract no. PA1195, for Master Antenna Television and Satellite Master Antenna Television Systems Maintenance Services, with Satellite Systems & Service, Inc., of Yantis, Texas, for the initial one-year contract amount of \$288,500, and the four, one-year options in the amount of \$1,290,162, for a total estimated contract amount of \$1,578,662; and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.
33. The Committee recommended that the Board approve to increase contract no. 8005507, Customer Relationship Management Software & Services with Carahsoft Technology Corp., of Reston, Virginia, in an amount not to exceed \$1,159,793.83, and approve remaining two, one-year options in the amount \$2,319,587.66, for a revised not to exceed contract amount of \$6,654,538.22, and that the Chief Executive Officer or designee is authorized to exercise option years at the Airport's discretion.